

Coffey County Library Board Meeting

December 19, 2011

Burlington Branch, 6:00pm

Board Members present: Janet Lewis, Judy Bentley, Paul Herrman, Connie Kunkel and Leanne Burris

Staff Members present: Jenifer Trimble, Janet Birk, Valerie Williams, Cindy Stohs, Jackie Clarkson, and Mary Barker

Call to Order: The monthly meeting of the Coffey County Library Board was called to order at 6:00 p.m. by Board Chairman Janet Lewis.

Introductions: There were none.

Approval of Minutes: Judy moved to approve the minutes of the November 21, 2011 meeting. Leanne seconded the motion. Motion carried unanimously.

Correspondence: Thank you notes were received from various employees for the Chamber bucks appreciation gift.

Treasurer's Report: Leanne gave the Treasurer's Report.

Farmers State Bank of Aliceville Warrant Checking Account:	\$	5,669.51
Farmers State Bank of Aliceville Money Market Account:	\$	336,220.30
Farmers State Bank of Aliceville Special Funds Account:	\$	14,130.64
Citizens State Bank Warrant Checking Account	\$	25,000.00
Citizens State Bank Money Market Account	\$	25,000.00
Citizens State Bank Special Funds Checking	\$	10,000.00
Capital Improvement CD # 6904668	\$	66,820.44

Amount pledged at Farmers State Bank of Aliceville:	\$	500,000.00
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Leanne moved to approve the bills for the period November 22, 2011 to December 19, 2011 paid by checks 20709-20834 from the Farmers State Bank of Aliceville Warrant Fund checking in the amount of \$80,744.29 and Special Fund Checks #1917-1924 in the amount of \$ 10,305.56 be approved. Judy seconded the motion. Motion carried unanimously.

Administrator Report: Jenifer reported that she is applying for a grant through the Kansas Book Festival for iPads for the branches that would be used primarily for reading for Young Adults. This is a Library Technology Grant to encourage reading. She also reported that the library will participate in the Coffey County Team Challenge again this year. And finally, she discussed the primary goals for 2012:

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1. To acquire e-books in our inventory
2. To remodel the restroom at Gridley
3. To replace the floorcovering at New Strawn
4. To apply and receive two grants
5. To remove shelving where appropriate to better serve patrons, specifically Lebo, Waverly, and Burlington.

Committee Reports: There were none.

Unfinished Business: None

New Business:

A. 2012 Calendar – The proposed calendar was distributed to the Board. Connie moved to approve the 2012 calendar. Judy seconded it. The motion was approved unanimously.

B. Executive Session to Discuss Non-Elected Personnel – Leanne moved at 6:13pm to go into Executive Session for 10 minutes, Paul seconded the motion and it passed unanimously. At 6:23 the Board returned to regular session and no action was taken.

Public Comments: There were none.

Next Meeting: The next meeting will be the Annual Meeting and will be held on Monday, January 16, 2011 at 6:00pm at the Burlington Branch.

Motion to Adjourn: Connie moved the meeting adjourn at 6:42pm. Leanne seconded the motion and it passed unanimously.