

Coffey County Library Board Meeting

March 19, 2012

Burlington Branch 6:00 p.m.

Board Members present: Leanne Burriss, Janet Lewis, Judy Bentley, and Connie Kunkel

Board Member absent: Paul Herrman

Staff Members present: Jenifer Trimble, Valerie Williams, Jackie Clarkson, Cindy Stohs and Mary Davies

Call to Order: The monthly meeting of the Coffey County Library Board was called to order at 6:00 p.m. by Board Chairman Janet Lewis.

Introductions: None

Approval of Minutes: Leanne moved to approve the minutes of the January 16, 2012 meeting. Connie seconded the motion. Motion carried unanimously.

Correspondence: None

Treasurer's Report: Leanne gave the Treasurer's Report.

Farmers State Bank of Aliceville Warrant Checking Account:	\$	4,870.75
Farmers State Bank of Aliceville Money Market Account:	\$	0.00
Farmers State Bank of Aliceville Special Funds Account:	\$	0.00
Citizens State Bank Warrant Checking	\$	11,806.41
Citizens State Bank Money Market Account	\$	640,056.32
Citizens State Bank Special Fund Checking	\$	24,674.83
Capital Improvement CD # 6904668	\$	67,115.62
Amount pledged at Citizens State Bank	\$	750,000.00

Leanne moved to approve the bills for the period February 21, 2012 to March 19, 2012 paid by checks 21160 - 21241 from the Citizens State Bank Business Checking Account in the amount of \$43,563.81 and checks 2003 - 2007 from the Citizens State Bank Special Fund Account in the amount of \$186.31 be approved. Judy seconded the motion. Motion carried unanimously.

Administrator Report:

Needs Assessment: Jenifer updated the board on the progress made on the Needs Assessment list. The carpet has been laid at New Strawn. Decker

**Coffey County Library
Minutes
March 19, 2012
Page 2**

Construction has looked at the Gridley restroom and we are waiting on a bid. Jenifer will meet with a painter tomorrow to get bids on painting projects at Waverly, New Strawn and Gridley and Countertop Trends has been in Waverly to look at the countertop that needs replaced. We have received a bid and work will begin soon.

Sunflower eLibrary: The Sunflower eLibrary is going very well. We have had 122 pieces of material downloaded since March 1 with 42 unique patrons.

ERate Funding: Jenifer filed the next form for the eRate funding.

Library Survey: Jenifer distributed to the board the first draft of a survey that we will ask our communities to complete in April.

Committee Reports: The Strategic Planning Committee minutes were included in the Board packet.

Unfinished Business: None

New Business:

- A. *Draft Budget* – Jenifer gave the board the first draft of the 2013 budget. Discussion was held regarding the future of public libraries and the preparation we need to take now to meet the future needs of our patrons.

Next Meeting: The next meeting will be held on Monday, April 16, 2012 at 6:00pm at the Burlington Branch.

Public Comments: Cindy shared with the Board a poem written by a third grader involved in the PATH (Personal Actions Through Health) program with LeRoy senior citizens.

Motion to Adjourn: Connie moved the meeting be adjourned at 6:37pm. Judy seconded the motion and it was passed unanimously.