

Coffey County Library Board Meeting

May 20, 2013

Burlington Branch 6:00 p.m.

Board Members present: Judy Bentley, Janet Lewis, Lisa Kuhlmann, Paul Herrman, and Connie Kunkel

Staff Members present: Jenifer Holderman, Mary Davies, Cindy Stohs, Jackie Clarkson, Janet Birk and Valerie Williams.

Call to Order: The monthly meeting of the Coffey County Library Board was called to order at 6:00p.m. by Board Vice Chairman Judy Bentley.

Introductions: The Branch Directors introduced themselves to our new Board member, Lisa Kuhlmann. Lisa was introduced to the other board members before the meeting began.

Approval of Minutes: Connie Kunkel moved to approve the minutes of the April 15, 2013 meeting. Janet Lewis seconded the motion and it was approved unanimously.

Correspondence: None

Treasurer's Report: Lisa Kuhlmann gave the Treasurer's Report.

Citizens State Bank Warrant Checking	\$ 8,964.98
Citizens State Bank Money Market Account	\$ 443,922.62
Citizens State Bank Special Fund Checking	\$ 25,677.02
Capital Improvement CD # 6904668	\$ 68,496.22
Amount pledged at Citizens State Bank	\$ 562,945.14

Lisa Kuhlmann moved to approve the bills for the period April 16, 2013 – May 20, 2013 paid by checks 22370 - 22465 from the Citizens State Bank Business Checking Account in the amount of \$100,350.66, and Special Fund Checks #2087 - 2094 in the amount of \$2,904.92 from the Citizens State Bank Special Fund Checking be approved. Connie Kunkel seconded the motion. Motion carried unanimously.

Administrative Report: Jenifer Holderman reported that Summer Reading programming has started at the LeRoy Branch and the other branches will quickly follow. The Burlington Circulation Desk has been installed and we are waiting on a few remaining pieces from CounterTop. They were very good to work with. Installation of the carpet in Gridley began today. They believe they will finish on Wednesday. Thanks to Janet and her staff and Kenneth and Margaret, furniture and computers were moved quickly on Saturday to make room for the installers. Jenifer reminded the Board that the Library has an appointment with the County Commission on Monday, June 10 and 10:05 to present our 2014 budget.

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Committee Reports: The minutes of the Safety Committee Meeting and the Public Relations Committee meeting were included in the packet. A short discussion was held regarding the reports submitted to the Administrator when an accident or injury occurs.

Unfinished Business: None

New Business:

A. Fiber Board Representative Appointment - Janet Lewis moved to appoint Brandon Hines the Library representative to the Fiber Board effective May 28, 2013. Judy Bentley seconded the motion and it was approved unanimously.

B. 2014 Budget – Following discussion regarding improvements to the libraries and employee benefits, Judy Bentley moved to approve the 2014 General Budget and the 2014 Employee Benefits Budget. The motion was seconded by Connie Kunkle and so passed unanimously.

C. Board Member Elections – Janet Lewis moved to accept the following slate of officers for the coming year:

Chairman – Paul Herrman

Vice Chairman – Connie Kunkle

Secretary – Janet Lewis

Treasurer – Lisa Kuhlmann

At Large Member – Judy Bentley

Connie Kunkel seconded the motion and it was approved unanimously.

D. Lebo Sculpture – Mary Davies presented drawings and information on a sculpture the family of Elva Humphries would like to donate to the library in her memory. The majority of the cost would come from Elva's memorial, the remainder from the Lebo Special Funds account. Following discussion, Janet Lewis moved to graciously accept the sculpture to be placed on the south corner of the Lebo Branch. Judy Bentley seconded the motion and it was approved unanimously.

Next Meeting: The next meeting will be held on Monday, June 17, 2013 at 6:00pm at the Burlington Branch.

Public Comments: As this is her last meeting, Jenifer was presented with a token of appreciation of her time with the library from the Board of Trustees.

Motion to Adjourn: Connie Kunkel moved the meeting be adjourned at 6:46. Judy Bentley seconded the motion and it was passed unanimously.